

# FHS Safe School procedure

## **PURPOSE –**

Safety at Findon High School is **important**. We value each student and believe in supporting them to achieve their best in a secure, safe and caring environment.

**SCOPE –** applies to all students and staff interactions

## **PROCESS –**

### **1. Student Responsibilities**

If you are experiencing bullying or harassment, **report it. Don't ignore it.**

- **Tell the person** who is bullying you to stop it. Tell them their behaviour is hurtful.
- **Choose not to bully others.** Stand up respectfully for yourself and others.
- **Seek help** by talking to someone you trust.
- **Report and inform staff** such as a teacher or House Leader.
- Support the person being bullied.
- Don't stand and watch. Get help from an adult.
- Make it clear that you and your friends disapprove of bullying.
- If you know of bullying let a teacher know.
- If someone you know is being bullied, or you are a bystander who observes or hears a bullying incident, your behaviour becomes part of the problem.
- Care enough to do something, even if it doesn't affect you personally.

**Digital Citizenship education** is something we take seriously at Findon High School.

- **THINK before you post!**
- Is it **True**?
- Is it **Helpful**?
- Is it **Inspiring**?
- Is it **Necessary**?
- Is it **Kind**?
- **Report any issues related to behaviour online to a staff member**

Continued issues will be managed by:

1. Restorative meeting, to restore the relationship
2. Parent meeting, and/or
  - detention
  - take home
  - possible suspension
  - possible exclusion - and / or police involvement
3. Safety plan established

### **2. Staff Responsibilities**

- Establishing safe, supportive relationships and therefore learning environments.
- Delivery of programs which support inclusivity and diversity.
- Encouragement of students to use the **Tell, Seek, Report** process.
- Responding to, and following up, all concerns expressed by students, families and other staff.
- Implementation of restorative strategies to manage and resolve conflict.
- Maintain a confidential approach to any concerns.

- If bullying is occurring, intervene and inform Leadership Staff

### 3. Leadership Responsibilities (Staff and Students)

- Ensure all staff, students and families are familiar with the Safe School procedure.
- Support staff to respond to, and follow up concerns.
- Respond to, and follow up all concerns expressed by staff, students and families.
- Organise Restorative Meetings as required.
- Ensure all staff/students receive appropriate reminders regarding the Safe School procedure.
- Be positive role models.
- Create social activities that promote respectful behaviour.

### 4. Parent / Guardian Responsibilities

- Watch for signs of distress and report any safety concerns.
- Listen to your child.
- Advise and support your child.
- Work with the school for positive outcomes.

### 5. Strategies / Current Practices

Findon High School is a safe place to learn. We use a range of prevention and intervention strategies, including:

- Teaching about relationships, diversity, empathy and safety through our Personal and Social learning program.
- Providing opportunities to help students participate and have their say.
- Work with students and families and linking them to community/ intervention programs and services to promote wellbeing.
- Putting logical consequences in place to support positive behaviours.
- Holding Restorative conferences to ensure positive outcomes for victims and support to learn and move forward.
- School Camps, VET programs, Community/Intervention programs.

## REFERENCES & ASSOCIATED DOCUMENTS

### VERSION CONTROL

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